



## Vertical Files Index

### AR 10.1

#### Advertisements

##### *Bradford Businesses*

- Ads from 1857, 1862, 1866, 1867, 1888
- Transportation and accommodation from 1863
- Sutherland's Grocery
- Primary Research Project: Bradford's Early Newspaper Ads" by Adele Macaluso (1986)

##### *Sales*

- 1917 agricultural sales
- Land sales and purchases

#### Architecture

##### *Buildings*

- Buildings in Bradford information
- "When Yonge was a toll Road" by Adam Mayers (Toronto Star) (March 24, 2008)

#### Archives

##### *Simcoe County Archives*

- Pamphlets
- Archives Newsletter (2006-2007)
- "Guide to Genealogical Study at the Simcoe County Archives"
- Simcoe County Archives seminar notes
- Donation form for a Bradford Public Library card issued to Clara Scott from 1899-1900, donated by the Library to the SCA

#### Bond Head

##### *Bond Head Horse Company*

- Records and accounts from the Bond Head Horse Company (1800s)

##### *Miscellaneous*

- Calendar, "The Vanishing Barns of Bradford West Gwillimbury" published by the Bond Head Women's Institute (2013)

#### Bradford West Gwillimbury – 1 of 3

##### *Development*

- Articles related to the development of Bradford/West Gwillimbury/Bradford West Gwillimbury
- Photographs and articles relating to the history of the firefighting in the area
- Bradford Bypass brochure





- Holland Street Environmental Assessment
- Articles relating to town planning/improvement efforts
- Articles relating to utilities/industry/infrastructure development

#### *History to 1970*

- Histories of Bradford
- Manufacturing in BWG
- Notable citizens
- Article about the Maple Leaf Club
- Incorporation of Bradford Statute
- Trivia related to Bradford's history
- "Bradford in Picture and Story (Bradford West Gwillimbury Today) (1992)
- "History of John Street E. 'French Town' from Memories of Joe Saint" (1992)
- Newspaper articles relating to Bradford
- List of important newspaper articles

#### *Statistics*

- List of populations from the Census of Canada (1956, mentions 1951)
- Statistical profile of population, housing and agriculture from the Census of Canada (1976, 1981)
- Municipal profiles (1977-1981)
- Distribution and percent of population by ethnic origin from the Census of Canada (1981)
- Median income of economic families and individuals from the Census of Canada (1971-1983)

#### *Voters Lists*

- Voters List for West Gwillimbury (1890)

### **Bradford West Gwillimbury – 2 of 3**

#### *Memories*

- Transcript of tape with recollections from Scott Neilly of Gilford in 1900 (1980s)

#### *Sports*

- Newspaper articles relating to sports teams and competitions in BWG (Lacrosse, lawn bowling, etc.)

#### *Tourism, Arts & Culture*

- Materials promoting Bradford West Gwillimbury as a great location
- Doors Open promotional materials (2015)
- Studio Art Tour promotional materials (2015, 2016)
- Promotional materials for Arts and Culture events in the area
- "Experience Simcoe County" promotional material (2016)





- Proposed recreational amenities
- Bradford West Gwillimbury “Talking Map”
- Bradford tourism material
- Bradford Board of Trade publication
- “The Bradford Breastfeeding Place” (Bradford Times) (2016)
- Provincial Policy Statement on Natural Heritage Features and Areas (1997)

#### *Utilities*

- BWG Public Utilities Commission publications
- “Hydro in Bradford” by Robert Nykar (1965)
- Newspaper articles related to electricity, sewage

### **Bradford West Gwillimbury – 3 of 3**

#### *Businesses*

- Descriptions and images of historic Bradford businesses
- List of business proprietors
- Descriptions of business types in the area
- Newspaper articles and directories relating occupations
- Holland Marsh Gardens
- Windsor Café
- Ice and fuel providers

#### *Cemeteries*

- Cemetery internments from Tweedsmuir History
- Cemetery list
- Article about an Indigenous sacred burial ground and its disturbance

#### *Farming/Agriculture*

- Newspaper articles relating to agriculture in the area
- Notes and information on farming and husbandry
- Correspondence related to connections between the harvesting of “marsh hay” in Bradford and in regions of Quebec
- Proposed constitution and bylaws for the Bradford & District Vegetable Growers Association

#### *Mills*

- Lists and maps of sawmill locations/owners
- Histories of mills in Bradford/West Gwillimbury
- Timelines of mills in Bradford
- Mill types in the area





### *Municipal Government*

- 2010-2014 Bradford West Gwillimbury inaugural council meeting hand-out, brochure and program (December 1, 2010)
- Sketch and image of the Bradford Town Hall

### *Schools*

- Bradford Public School histories

### *Railway*

- Photographs from when the last steam train travelled through Bradford
- Photograph of the interior of the Bradford Railway Station in 1904 with workers standing
- Photograph of Railway workers with hand-cart, c. 1900
- Photograph of Bradford Railway Station in the 1950s-60s
- “Young Engineer Died at his Post: Engineer of Wrecked Flier Found with Hand Still on Throttle” (Toronto Star) (1928)
- GO Transit fact sheet on Bradford station
- GO Transit newsletter
- Railway Station Report for the Bradford railway station by the Historic Sites and Monuments Board of Canada

## **Geography**

### *Botanical (Phytogeography)*

- A.A Reznicek article about John Goldie’s botanical exploration around Lake Simcoe
- Maps of the types of vegetation found in the area

### *Land (Physiography)*

- “Organic Soil – Water Research: 1955 – 1985” by R.W. Irwin, looks at soil composition and characteristics
- “Journal of the Irrigation and Drainage Division: Subsidence of Cultivated Organic Soil in Ontario” by Ross W. Irwin (1977)
- Map of muck areas in BWG
- “Subsidence of Organic Soil” by M. Valk
- “Life in the Muck: Toil and Trouble in Ontario’s Holland Marsh” by Kevin Scanlon
- Book excerpts relating to the composition of the land/soil and reclamation
- Map of organic material locations in Bradford (x2)
- Notes from “The Physiography of Southern Ontario” by Chapman and Putman (1951), contains geology and land information for the area
- Maps of landscape





## Correspondence

### *Emails – “The Big Scheme: the Draining of the Holland Marsh”*

- Correspondence pertaining to George Jackson’s research on Holland Marsh drainage (1990s) to create “The Big Scheme – the Draining of the Holland Marsh”

### *Letters – George Jackson*

- Letters to and from George Jackson regarding family history research

### *Library Related Correspondence*

- Notes and correspondence
- Court ordered donations to the library
- Payments
- Letter of interest for a “Friends of the Library” group
- Library board appreciation service plaque request

### *Ownership of Auld Kirk*

- Correspondence and related research regarding ownership of Auld Kirk

## Disasters

### *Fires*

- Articles and information relating to the fires that destroyed parts of Downtown Bradford (1870, 1871, 1988, etc.)

### *Hurricane Hazel*

- Department of Public Works report related to Hurricane Hazel (1955)
- Photographs of the Hurricane Hazel destruction & aftermath
- Memories of Hurricane Hazel

### *Weather*

- Information on and recounts of storms (1875, 1921, etc.)
- Summer condition in 1816

## Events

### *Bradford’s Anniversaries*

- Minutes for council minutes in honour of Bradford’s 125<sup>th</sup> (Sesquicentennial)
- Centennial/Sesquicentennial newspaper articles
- 125<sup>th</sup> Anniversary (Sesquicentennial) celebration newspaper print
- Bradford Witness issue related to the Sesquicentennial

### *Snowarama*

- Newspaper articles related to Snowarama, a Bradford community event held by Whipper Watson in support of the Easter Seals Foundation

### *Yonge Street Bicentennial*

- “200 Years Yonge: 1796 – 1996” calendar and commemorative issue of the Newmarket Era Banner





- Stroud 200 year anniversary map with historical facts
- Planned events in 1996 for the bicentennial of Yonge Street

## **Heritage Clock Tower**

### *General*

- Millennium Clock Tower opening flyer (December 31, 1999)
- Millennium Heritage Clock brochure cover printed by Bradford Print Shoppe
- Article about Mikki Nanowski
- Inscription found on clock

### *Newspaper Articles*

- Newspaper articles related to the fundraising, creation, construction and opening of a clock tower built in Downtown Bradford to mark BWG's heritage

## **Historical Societies**

### *General*

- Ontario Genealogical Society letter
- Simcoe County Historical Association letter
- Bradford West Gwillimbury Historical Association council meeting announcement related to "Governor Simcoe Slept Here"
- BWG History Association mission statement
- East Georgian Bay Historical Foundation announcement
- Newmarket Historical Society newsletter and newspaper articles
- Gilford Women's Institute hand-out

### *Historical Tours*

- Bradford West Gwillimbury History Association (BWGHA) Guided Tour brochure
- BWGHA historical Hurricane Hazel themed tour hand-out and notes
- BWGHA walking tour notes
- BWGHA heritage home tour brochures
- Notes and planning relating to BWGHA tours
- Chamber of Commerce, "Local Landmarks Historical Notes Tour Guides"
- Walking tour brochures for St. Jacob's, Forks of the Credit and Orangeville
- Marsh Tour hand-out
- Historic Unionville map

## **Holland Marsh 1 of 2**

### *Drainage Scheme Newspaper Articles*

- Newspaper articles related to the draining of the Holland Marsh to create farmland
- Articles related to improvements proposed in the 2000s
- Newmarket Era articles from 1924-27 compiled by George Jackson





### *Drainage Scheme Meetings*

- Commission and town meetings related to the Scheme (minutes, etc.)

### *Drainage Scheme Miscellaneous*

- “Plan of the Holland Marsh and Drainage Works” map
- Notes on the Scheme
- Photo of plowed marsh land
- Demonstration article
- Indentures and land purchases related to the Scheme and/or William H. Day
- “A Drainage Model for the Holland Marsh” by W. T. Dickinson and Ross W. Irwin (1970) \*For more by Irwin see *Geography*
- Ministry of Agriculture letter to Prof. Ross W. Irwin regarding plans registered
- Holland Marsh Syndicate summary

### *Dredging the Canal*

- Notes and information relating to the dredging of the Holland Marsh canal
- Photograph of dredging machines at a museum in the U.S.
- Information on types of dredges
- Dredge advertisements

## **Holland Marsh 2 of 2**

### *General*

- Articles and information generally related to the Holland Marsh
- History of the Holland Marsh
- Notes relating to Holland Marsh research and the Holland Marsh
- Marsh Hay industry research and background
- Transcript for a slide presentation about the history of the marsh
- “The Holland Marsh Story” from the Bradford Witness paper (1949)

### *Recollections*

- Recollections of residents of the Holland Marsh area
- Recollections related to the Marsh hay industry

## **Interesting People of BWG**

### *General*

- Newspaper articles and information compiled on various people in BWG
- List of interesting people
- Caricatures from newspaper of Bradford Lions, Legion and Council Members and of Veterans
- W. D. Watson: Insurance Rep.
- William H. Porter: Dentist
- William Henry Day: Professor





- Fred Cook: Politician
- Mr. & Mrs. E. Garrett: Bradford Witness founders
- H. Parker: Blacksmith
- Frank Archer: Butcher
- Kenneth Earl Kidd: Doctor
- Ken Wood: Car Collector
- Colonel Tyrwhitt: Military
- Thomas Kilkenny: Cabinet Maker
- Colleen DePeuter: Artist
- Vic Cummings: Broadcaster
- Bill MacDonald: Marksman
- Featherstone Lake Osler: Minister
- Kate Trotter: Actress
- Allan Anderson
- Betty Tomlinson
- W. F. Compton
- Walter King
- Betty Elines
- David Arthur Evans
- Dan Collings
- Fred “Colly” Collings
- Gordon Breedon

*Elizabeth Gwillim Simcoe*

- Materials related to the dedication of the Elizabeth Gwillim Simcoe Statue in 2007
- Article about the artist who created Simcoe’s sculpture, Brenda Wainman Goulet
- History of Elizabeth Gwillim Simcoe

*Hon. Earl Rowe*

- Official photos from the Archives of Ontario
- Newspaper article transcriptions
- “The Honorable Earle Rowe of Canada’s Political Vintage” by Julie Ann Tanya Stewart (Boston University - School of Public Communication) (1982)
- “Rowe Rouses Bradford Lions” newspaper article

*Sir William Mulock*

- Baptism records
- History of Sir William Mulock (2)





## Lake Simcoe

### *Conservation*

- Articles relating to conservation
- Lake Simcoe Conservation Authority Conservation Report (1989)

## Life Events

### *Births*

- Birth announcements

### *Deaths*

- Obituaries
- Memorial cards/brochures
- Cards of Thanks
- Articles

### *Graduations*

- Graduation announcements

### *Marriages*

- Marriage announcements
- Engagement announcements
- Articles about marriage
- Articles about anniversaries of marriage

## Maps

### *Floodline*

- Town of Bradford floodline mapping by the South Lake Simcoe Conservation Authority (Drawing Nos. B-75275-G1, -G3 (x7), -G4, -G5, -G6)

### *General*

- Local History Room plans from Holland Court location of BWGPL (x2)
- Old map & plan inventories
- Map of Simcoe County (pictorial)
- Map submission records
- Map of land type (marsh, etc.) for the area

### *Lot & Building Maps*

- “East Gwillimbury in the 19<sup>th</sup> century”
- West Gwillimbury
- Bradford
- Bond Head
- King Township
- Maps of Bradford with 1946 aerial views of same area
- Maps of Gilford with aerial views attached





- Gilford
- Map of mud brick houses in area

## Newspaper Articles

### *General*

- Significant, important and/or interesting articles relating to the BWG area
- Original copies

### *Local History*

- Articles discussing BWG's local history and/or the local history association
- Original copies

## Newspaper Copies – 1 of 2

### *Library Articles*

- Important articles related to the Library's history, published in the 21<sup>st</sup> century

### *Recollections*

- Articles containing recollections of the BWG area from residents

### *1930s*

- Articles containing memories and recollections of life in the area from residents

### *1800s – 1925*

- Important articles related to BWG history, published in the late 19<sup>th</sup> to early 20<sup>th</sup> centuries

## Newspaper Copies – 2 of 2

### *1930s*

- Important articles related to BWG history, published in the 1930s

### *1940s – Part 1*

- Important articles related to BWG history, published in the 1940s

### *1940s – Part 2*

- Important articles related to BWG history, published in the 1940s

### *1950s*

- Important articles related to BWG history, published in the 1950s

## Newspaper Notes

### *General 1 of 2*

- Notes about important events and vital statistics and their locations in newspapers

### *General 2 of 2*

- Notes related to the microfilm newspaper collection held by the BWGPL
- Notes about important events and vital statistics and their locations in newspapers

## Other Communities

### *East Gwillimbury*

- “East Gwillimbury in the 19<sup>th</sup> Century” in A Century in Sharon





- Town of East Gwillimbury business card

#### *Holland Landing*

- Holland Landing Prairie natural heritage site
- Histories of Holland Landing

#### *Miscellaneous*

- Toronto Conservation Authority brochure
- Simcoe Muskoka District Health Unit Annual Community Report (2014-2015)
- History related newspaper articles and photos from communities outside BWG (Innisfil, Newmarket, Toronto, etc.)

#### *Simcoe County*

- Copy of “A History of Simcoe County” by Andrew F. Hunter (1948)
- Plaque unveiling brochure (1993)
- Official opening of Simcoe County Museum expansion brochure (2006)
- Print of Simcoe County coat of arms and info
- Historic sites in Simcoe County

#### *Tourism*

- Promotional materials for communities, heritage sites and events outside of Bradford West Gwillimbury (General Simcoe County, Dufferin County, Huronia, etc.)

## **Photographs**

#### *Aerial Photos*

- Copies of aerial photography of area as requested by George Jackson
- Aerial views of Bradford (1946)

#### *General*

- Bradford Post Office (mid-1900s)
- Lacrosse team
- Dyke prior to Hurricane Hazel
- Bradford High School with students (1953)
- Gordon Compton Centennial parade float (1957)
- Family photos
- Auld Kirk (c. 1922) (Includes CD with image on it)

#### *Newspaper Photographs*

- Newspaper photographs, comprised of both original newspaper prints and photocopies
- Photographs submitted to and printed in various newspapers, including in the “Yesterday” and “Know your Neighbor” series published by The Bradford Witness
- \*Photographs categorized as individuals, building focused and group (consisting of 2 or more people)





### *Photocopies*

- Photocopies of various photographs (dredges, farm equipment, crashes, landscape, family and group photos)

## **Properties**

### *Heritage Properties*

- List of designated and listed heritage properties in BWG
- Images of properties on the list
- “Check List for Photos”, lists locations and names of structures in Downtown Bradford

### *Pine Hill Farm*

- “Pine Hill Farm: West Gwillimbury Township,” compilation by the Tecumseth and West Gwillimbury Historical Society of photographs, pamphlets, “A Typical Example of Immigration into Canada in 1819” by Christopher Armstrong and “Pine Hill Farm: the First Brick Dwelling North of the Holland River, 1821-22” by Margaret Vanderploeg

## **Other**

### *General Miscellaneous*

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## **Publications**

### *Canadian Engineer*

- Reclamation of the Holland Marsh, aerial photography and other items in an issue of Canadian Engineer (Vol. 52 No. 7) (February 15, 1927)

## **Roads/Streets/Highways**

### *Highway 400*

- Quick facts
- “Construction, Widening and Performance of a Freeway Across Organic Terrain” by C. Mirza regarding the planning, design and construction of the various phases of Highway 400
- Highway plaque info

### *Street Names*

- Information related to naming Bradford West Gwillimbury Streets
- List of proposed street names yet to be assigned (2001)
- Submission letter for street name ideas (1994-2000)
- By-law relating to naming roads
- Newspaper articles that relate to the streets of Bradford
- Existing street names (1999, 2016)
- Information on street names related to military service members
- Correspondence dealing with the duplication of street names after amalgamation
- George Jackson’s submission for naming subdivision streets





- \*Also see “These Old Streets” folder

#### *“These Old Streets” Articles*

- Series of newspaper articles by Dorothy Cilipka on the origins of streets and street names in BWG
- Article on Church Street, Holland River, Letitia Street, general, Drury Street, Holland Street, Colborne Street, John Street, Barrie Street, corduroy roads, Indigenous presence on land
- \*Also see Street Names folder

### **Settlements**

#### *Scotch Settlement*

- Histories of the Scotch Settlement (1928, undated, etc.)
- List of resources related to the Scotch Settlement
- Newspaper articles related to the Scotch Settlement

#### *Talbot Settlement*

- “Essays on Elgin County: pioneer Sketches by Frank Hunt”, edited by George Thorman (1989)
- Records related to the Talbot Settlement (Lake Erie)

## **AR 10.2**

### **Art Janse Collection**

#### *Council and Commission Minutes*

- Council Meeting Minutes
- Joint Council and Drainage Committee Meeting Minutes
- Drainage Committee Meeting Minutes
- Central Committee Meeting Minutes

#### *Bylaws*

- Various Bylaws

#### *Holland Marsh Reports Part One*

- McCubbin Report
- Prof. Day Report
- Some Things to Consider
- Work Completed Overview
- Canal Level Report
- Excessive Rain
- Report on Maintenance
- Geotechnical Investigation of the Holland Marsh - Job Number 78 F 84

#### *Holland Marsh Reports Part Two*

- Report of the Committee





- Administration System
- Drainage Superintendent's Report
- Commissioner's Report
- Drainage Scheme Report
- Conservation Report
- Report of Special Committee
- Subsidence Report

#### *Holland Marsh Reports Part Three*

- Simcoe - Couchiching Basin Report
- Calibration Summary - Technical Report A.4
- Project Status Summary

#### *Legal Cases Between Townships & Individuals*

- West Gwillimbury vs. Gaetano
- King Township vs. Gerald Eek
- West Gwillimbury vs. Bodnarchuk
- West Gwillimbury et al. vs. Land Owners

#### *Issues Between Marsh Townships*

- West Gwillimbury vs. King Township
- Cleaning of the Canal
- Holland Marsh Drainage Scheme Funding
- Drainage Referee Decision
- Minutes of Settlement
- Office Memorandum
- Holland River Drainage Works
- Notice of Appeal – Township of West Gwillimbury vs. Township of King

#### *Holland Marsh and Phosphorous Loading*

- Strategy
- Press Release
- Phosphorus Loading to Lake Simcoe

#### *Acts*

- Navigable Waters
- Holland Marsh Roads Act

#### *Drainage Commission Correspondence*

- County of Simcoe Study Committee
- Letter to Mayor Doug White
- Holland Marsh Meeting
- Railway and Power Engineering
- Unsolved Engineering Problems





- Suggestions From Marsh Growers Regarding Water Problems
- Request for Changes to the Holland Marsh Drainage Act
- Memo about How the Drainage Scheme Functioned/Operated
- Holland Marsh Committee and Lake Simcoe Region Conservation Authority Stand-Off
- Ontario Bi – Centennial Medal Information

#### *Financing*

- Holland Marsh Subsidies
- Ontario Government Grant
- Soil Borings
- Repairing the Holland Marsh Drainage Works
- Debenture Number 14 (2)
- Debenture Number 0

#### *Drainage*

- Collapse of Municipal Drain Infrastructure
- Ontario Agricultural College Bulletin Number 174
- Irrigation Pipe Drawings

#### *Indentures*

- Hydro Commission & Town of West Gwillimbury
- Contract with Douglas Munshaw
- Contract with Berend Devries
- Ownership of Canal Road
- Canal Construction Contract

#### *Reclamation of the Holland Marsh*

- Review of Development
- The Holland Marsh – E. Cavell
- Reclamation of the Holland Marsh – Robert B. Erwin
- Reclamation of the Holland Marsh – W. H. Day
- A Study of the Holland Marsh
- The Holland Marsh Story
- Reclaiming the Holland Marsh – Ross W. Irwin
- Reclamation of the Holland Marsh, Bradford

#### *Bradford Small Scheme*

- Drainage Report – 1925
- Drainage Report – 1924

#### *Pump House Information*

- New Pump House for the Holland Marsh
- Procedures and Steps
- Art Janse Pumping Station Specifications





- Wanda Street Pumping Station
- Work Completed Prior to Construction of Pumping House
- Guidelines to Ensure Dyke Stability

#### *Canal – Related Accidents*

- Road Revision Plan

#### *Canal Improvement Project (2010)*

- Plan Approval
- Canal Improvement Project

#### *Holland Marsh in the News*

- Toronto Star Article

#### *Holland Marsh Graphs and Diagrams*

- Various Holland Marsh Related Graphs and Diagrams
- Stability Reading

#### *Photographs*

- Various Photographs Relating to the Holland Marsh

#### *Cleaning of the Canals and River*

- Report on Barges
- Memorandum of Understanding
- Summary of Cleaning of the Canals
- Department of Oceans & Fisheries (2)
- Cleaning the Canal Drainage System
- Barge Dredger

#### *Holland Marsh Water Volumes & Levels*

- Pipe Inlets and Capacities
- Water Pumped
- River Water Levels

#### *Flood Information*

- Flood Protection of the Marsh (2)
- Structural Flood Protection
- Flood Protection Study
- Flood Report for Discussion Purposes

#### *General Public Information*

- Flyer
- Proposed Road from Bradford to King Township
- Ontario Drinking Water Standard

#### *Folded Plans & Maps*

- North Drainage Canal Bridge
- Canal Structure Widening
- Holland Drainage Canal Bridge Preliminary West
- Holland Drainage Canal Bridge Preliminary East





- Proposed Crossing at North Canal
- Holland Marsh Drainage Schematics
- Proposed Bridge Over Road & Drainage Canal – Structure L
- South Canal Twin Bridge Widening
- Township of West Gwillimbury Holland Marsh Drainage Report and Statements
- Holland Marsh Flood Plain Mapping
- Holland Marsh General Stratigraphic Sections
- North and South Dyke Plan of Sheet Piling
- Engineer's Plan
- Holland Marsh Drainage Scheme Plan of Canals and Interior Area
- Easement Plan
- Submersible Electric Water Pumps
- Bradford Pump House
- Rainfall Chart
- Flood Information for the Holland Marsh
- Lake Simcoe Flood Projections
- Irrigation Pipe Map
- Holland River
- Land Survey of Canal Lands
- Aerial Shot
- Marsh Map

[\\*See ArtJanse Collection itemized lists for further details](#)

## AR 10.3

### Amalgamation

#### *BWG Amalgamation*

- Bills and government documents pertaining to the effects of the amalgamation of Bradford and West Gwillimbury for town services including the Library
- Letters pertaining to amalgamation effects
- Implementation of a new Library board
- Correspondence and information pertaining to the consolidation of services and legislation

### Funding & Grants

#### *Community Facilities Improvement Grant*

- Documents pertaining to applying for the Community Facilities Improvement grant and program

#### *Youth Initiative*

- Documents relating to funding through the community access program, Youth Initiative

#### *General*

- General grant and funding documentation





## **Library History**

### *General History*

- Articles and speeches written about the Bradford Public Library's history
- "Founder's Day Bradford West Gwillimbury Public Library Souvenir Program and Library History" and invitation (1993)
- Excerpts from Angus McGill Mowat's journal relating to Bradford and Bond Head libraries during his time as the Inspector of Public Libraries (1938)
- Notes and research relating to the history of Bradford Public Library
- "By-Law for Establishing A Public Library" (1953)
- Letter to library written by child
- "In memory of Lynn Flack 1956 – 2011" plexi-glass plaque
- Liz Fenwick retirement party invitation (2015)

## **Incident Reports**

### *2005 – 2010*

- Library incident reports for the years 2005 – 2010

### *2000 – 2004*

- Library incident reports for the years 2000 – 2004

### *1988 – 1999*

- Library incident reports for the years 1988 – 1999

## **Information Management**

### *GEAC Conversion*

- Documents and information pertaining to the Library's conversion to GEAC in the 1990s

### *Year 2000 Problem*

- Documents, information and items related to the "Year 2000 Problem"/"Millennium Bug" that effected the formatting of dates beginning in 2000

## **Library Branches**

### *Bond Head*

- Circulation and use statistics and numbers
- List of books at the Bond Head branch that were donated by the Women's Institute in memoriam of members
- Facility issues and specifications
- Letters and documents relating to the closure of the Bond Head branch of the Library

### *Branch Performance*

- Reviews and reports on service for the Bond Head and Newton Robinson branches of the Library
- Reports from New Tecumseth prior to the Library branches of Bond Head and Newton Robinson becoming part of BWG library system
- Items used to determine feasibility of keeping Bond Head and Newton Robinson branches running after amalgamation

### *Newton Robinson*

- Circulation and use statistics and numbers





- Documents related to renovations at the Newton Robinson branch of the Library
- Documents pertaining to the closure of the Newton Robinson branch of the Library
- Items related to the opening of a community library after the official library closed, called the “Gwen Taylor Memorial Library”

## **Library Employment 1 of 2**

### *Contracts and Agreements*

- Non-union employee contracts
- Employment agreements and contracts
- Contract negotiations

### *Studies*

- Pay Equity Study
- Wage & Job Performance Study
- Studies include job descriptions for various positions

## **Library Employment 2 of 2**

### *Local History Assistant Position*

- Final reports of Local History Assistants
- Employment applications
- Task Lists

### *Other*

- Final reports of other job positions
- Other employment related items

## **Library Events**

### *Pre-1970 Events*

- Newspaper Clippings
- Significant events and items related to the Library

### *1979-82 Events*

- Newspaper Clippings
- Children’s programming at the Library
- Programming and significant events at the Library

### *1983-85 Events*

- Newspaper Clippings
- Children’s programming at the Library
- Programming and significant events at the Library

### *1986 Events*

- Newspaper Clippings
- Children’s programming at the Library
- Programming and significant events at the Library

### *1987 Events*

- Newspaper Clippings
- Children’s programming at the Library
- Building of the new Library
- Programming and significant events at the Library





#### *1988 Events*

- Newspaper Clippings
- Children's programming at the Library
- Building of the new Library
- Programming and significant events at the Library

#### *1989-91 Events*

- Newspaper Clippings
- Children's programming at the Library
- Programming and significant events at the Library

#### *2000 – Present Events*

- Newspaper Clippings
- Children's programming at the Library
- Programming and significant events at the Library

### **Library Location – 35 John Street West**

#### *Property*

- Appraisal for the John Street West property after the opening of the Holland Court location of the Library
- Newspaper articles and correspondence regarding and discussing what should happen to the John Street West property with the opening of the Library
- Transfer of Ownership/Deed from the Bradford West Gwillimbury Public Library Board to the Town of Bradford West Gwillimbury (June 7, 1993)

### **Library Location - 100 Holland Court 1 of 5**

#### *Hardware*

- Documents and correspondence relating to hardware for the Library

#### *Flooring*

- Documents and correspondence relating to flooring in the Library

#### *Furnishings*

- Documents and correspondence relating to furnishings for the Library, including upholstery

#### *Plaques/Bricks*

- Work orders and agreements related to the installation and upkeep of bricks and plaques at the library that were used to recognize those who passed away and donors/sponsors

#### *Plaque/Brick Issues*

- Correspondence and documentation related to issues with the installation of entry way plaques and bricks

### **Library Location - 100 Holland Court 2 of 5**

#### *Change Notices*

- Notices of Change from Lett/Smith Architects (Architects for the building of the new library location at the time)
- Revised drawings and blueprints





- Items dated 1988

#### *Change Orders*

- Change Orders from Lett/Smith Architects (Architects for the building of the new library location at the time)
- Items dated 1988

#### *Jobsite Instructions*

- Jobsite instruction sheets that outline contract requirements
- Items dated 1988

### **Library Location - 100 Holland Court 3 of 5**

#### *Building Deficiencies*

- Documents and correspondence relating to issues with the new library building (landscape, mechanical, etc.)

#### *Contract Documents*

- Various work contracts relating to the building of the new library location at the time

#### *Council Resolutions*

- Council Resolutions relating to work and contracts for the new library
- Items dated 1988

#### *Property*

- Property Valuations (1980s)
- Soil report for 100 Holland Court property
- 2006 Bradford Public Library Expansion Study and documents pertaining to it
- Documents and correspondence related to expanding the square footage of the Library and library renovations
- Documents and correspondence related to adding a recreation centre, police station, administrative building and other municipal services to the Library property

### **Library Location - 100 Holland Court 4 of 5**

#### *Construction*

- Architect and jobsite visit documentation and reports related to the building of the 100 Holland Court location of the Library in the late 1980s
- Job site meeting records and meeting minutes

#### *Inspections & Testing*

- Inspections and testing of building and building materials
- Inspections and testing of building systems

#### *Opening*

- Baird Moving Systems Ltd. quote and references for move from John Street West to Holland Court
- Official Opening – November 6, 1988 brochures, napkin, invitation, glitter banner
- Letters congratulating the Library on its opening
- Thank-you letters from the Library related to the opening feasibility





#### *Ground Breaking Ceremony*

- Speech for 100 Holland Court ground breaking ceremony
- Sketches to be handed out/sent out
- Invitations and invitee to the ceremony

### **Library Location - 100 Holland Court 5 of 5**

#### *Plans & Drawings*

- Space Planning Studies
- 100 Holland Court Library blue prints, plans and drawings
- Planning surveys
- Documents and correspondence relating to space, architectural and general planning related to the Library building

#### *Site Plan Agreement*

- Documents pertaining to the Site Plan Agreement for the 100 Holland Court location of the Library

#### *Work Completion*

- Minutes from the Bradford Public Library Building Committee
- Tenders and estimates for work on the library location
- Prices for contractors, architects and sub-contractors for the new library
- Items dated 1987
- Architect and contractor work examples and reference letters

### **Library Location – 425 Holland Street**

#### *Creating the New Library*

- Articles relating to the design, building and opening of the new library location at 425 Holland Street West
- Ground-breaking ceremony plans and schedules
- Invitations to ground-breaking ceremony for the Library
- Peter Van Loan political promotional materials related to the Library
- Grand Opening brochures

### **Library Services in West Gwillimbury**

#### *Agreements*

- Grant and funding requests and agreements between the Bradford Public Library Board and West Gwillimbury Library Board
- Agreements and negotiations to provide library services to West Gwillimbury for the 1970s/1980s

### **Other**

#### *Miscellaneous*

- “Bradford Public Library Questionnaire” (December 1985)
- Cheshire Public Library Annual Report (1976)
- King Township Public Library Annual Report for King City, Nobleton, Ansnorveldt and Schomberg (1984)
- Oshawa Public Library Annual Report (1989)
- Newmarket Public Library Annual Report (1990)





- Spectrum 13th Annual Conference at Carleton University (1986)
- Annual Survey of Public Libraries (1988)
- Library related cartoons
- Sharon Saint yearbook receipt (1975-76)
- Drapery installation quote (1974)
- Awning receipt (1982)
- Photocopier lease contract (2011)
- Printer installation sheet (2011)

